

BRANCH/DUS:

BRANCH/DUS STAMP:

PERSONAL FINANCING-i for CIVIL SECTOR CHECKLIST

APPLICANT'S NAME:

NRIC:

No	Documents Required	REMARKS
1	1 original complete Application Form	
2	2 copies of MyKad (front and back)	
3	1 original BPA form 1/79	
4	1 original + 1 copy of Salary Slip (Latest 3 months)	
5	1 original + 1 copy of Bank Statement / Passbook (Latest 3 months)	
6	1 original + 1 copy of Employee Confirmation Letter (with Employer's Letterhead)	
7	1 original Letter of Authorization of Payment Deduction from Personal Financing-i	
8	2 copies Letter of Offer* (Pre-sign)	
9	1 copy of Product Disclosure Sheet* (Bank's copy)	
10	1 original Shariah Compliance Checklist	
11	1 original Self-Declaration Form	
12	1 original Redemption Statement of other banks/FIs (if any)	
13	1 original Retirement Option Letter (for applicant age 48 years old & above if tenure exceed mandatory retirement age)	
14	1 original Transfer Letter (for applicant who will be transferred in less than 6 months from the point of application)	
15	Surat Tanggung Tugas (if applicable for Sabah & Sarawak state only)	
16	T228 (for Sarawak State only)	
17	1 original Customer Consent Form*	

Note:

- ✓ Please ensure all documents are completed upon submission.
- ✓ All duplicate copies must be stamped "Original sighted" by Sales Staffs and certified by Head of Department / Ketua Jabatan / Unit Gaji.
- ✓ Web print out salary slip must be certified by Head of Department / Ketua Jabatan / Unit Gaji.
- ✓ For declined / cancelled cases, documents will only be returned upon request.
- ✓ Note*: Please submit documents based on customer's preferred language (1 option only)

Prepared by:

Checked by:

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FOR CREDIT OPERATIONS USE ONLY

Checked By:

Authorised By:

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Name:

Name: