

BRANCH:

BRANCH STAMP:

PERSONAL FINANCING-i for CIVIL SECTOR CHECKLIST

APPLICANT'S NAME:

NRIC:

No	Documents Required	REMARKS
1	1 original complete Application Form	
2	2 copies of MyKad (front and back)	
3	1 original + 2 copy of Salary Slip (Latest 3 months)	
4	1 original + 1 copy of Bank Statement / Passbook (Latest 1 month with clear account no.) – <i>Existing salary account</i>	
5	1 copy of RHB or RHBIB or any other bank 's Savings Account Passbook / Statement – <i>for Disbursement</i>	
6	1 original + 1 copy of "Surat Akuan Kebenaran Potongan Gaji Pembeli/Peminjam"	
7	1 original + 1 copy of Employee Confirmation Letter (with Employer's Letterhead)	
8	1 original Letter of Authorization of Payment Deduction from Personal Financing-i	
9	2 copies Letter of Offer*(Pre-sign)	
10	1 copy of Product Disclosure Sheet (Bank's copy)	
11	1 original Shariah Compliance Checklist	
12	1 original Self-Declaration Form	
13	1 original Redemption Statement of other banks/FIs (if any)	
14	1 original Retirement Option Letter (for applicant age 48 years old & above if tenure exceed mandatory retirement age)	
15	1 original Transfer Letter (for applicant who will be transferred in less than 6 months from the point of application)	
16	1 Original Customer Consent Form	

Note:

- ✓ Please ensure all documents are completed upon submission.
- ✓ All duplicate copies must be stamped "Original sighted" by Sales Staffs and certified by Head of Department / Ketua Jabatan / Unit Gaji.
- ✓ Web print out salary slip must be certified by Head of Department / Ketua Jabatan / Unit Gaji.
- ✓ For declined / cancelled cases, documents will only be returned upon request.
- ✓ Note*: Please submit LO based on customer's preferred language (1 option only)

Prepared by:

Checked by:

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FOR CREDIT OPERATIONS USE ONLY

Checked By:

Authorised By:

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Name:

Name: